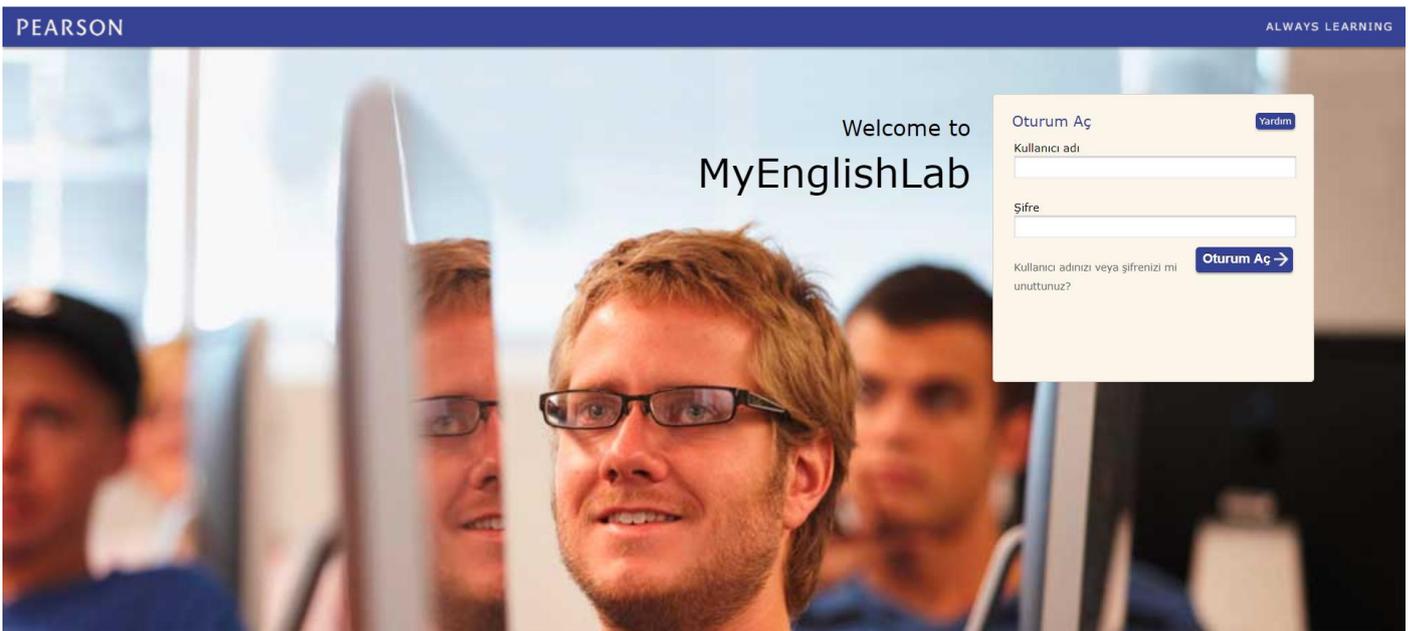


Step 1: How to access the account

First of all, you should go the *My English Lab* website and sign in.

You can click [HERE](#) for the website.

You should enter your **Username** and **Password** given by *Pearson Education Publishing*.



Step 2: How to see your assignments

You can see your assignments on the “**ASSIGNMENTS**” page.

MyEnglishLab English Help Sign out
Signed in as **Stu, Demo1**

ASSIGNMENTS COURSE GRADEBOOK MESSAGES SETTINGS

Assignments & Events

Activity history

FILTER BY COURSE: All courses

FILTER BY STATUS: All (21) Not started (21) Started (0)

SELECT VIEW: [List View] [Calendar View]

Today 21

Unit 1: New Things, 1.1, Reading, Exercise 1A
Upper-Int
Assigned by SpeakOut, Demo
5 May 2020, 3:09 PM

Start date: 5 May 2020 • 3:08 PM
Due Date: 5 May 2020 • 4:00 PM
49 minutes remaining
Attempts remaining: 2
[Open](#)

Unit 1: New Things, 1.1, Reading, Exercise 1B
Upper-Int
Assigned by SpeakOut, Demo
5 May 2020, 3:09 PM

Start date: 5 May 2020 • 3:08 PM
Due Date: 5 May 2020 • 4:00 PM
49 minutes remaining
Attempts remaining: 2
[Open](#)

Step 3: How to do your assignments; save your answers and complete your work

*You should click on “open” next to the related assignment subject, in order to start doing your assignment.

The screenshot shows the MyEnglishLab interface. At the top, there's a navigation bar with 'English', 'Help', and 'Sign out'. Below that, a header shows 'Signed in as Stu, Demo1'. The main navigation includes 'ASSIGNMENTS', 'COURSE', 'GRADEBOOK', 'MESSAGES', and 'SETTINGS'. The 'ASSIGNMENTS' section is active, displaying 'Assignments & Events'. There are filters for 'FILTER BY COURSE' (All courses) and 'FILTER BY STATUS' (All (21), Not started (21), Started (0)). A 'SELECT VIEW' button is also present. The main content area shows a list of assignments for 'Today'. Two assignments are visible: 'Unit 1: New Things, 1.1, Reading, Exercise 1A' and 'Unit 1: New Things, 1.1, Reading, Exercise 1B'. Each assignment card includes a 'SpeakOut' logo, the assignment title, the course 'Upper-Int', the assigner 'Assigned by SpeakOut, Demo', and the date '5 May 2020, 3:09 PM'. To the right of each card, there are details: 'Start date: 5 May 2020 • 3:08 PM', 'Due Date: 5 May 2020 • 4:00 PM', and a timer showing '49 minutes remaining'. A blue arrow points to the 'Open' link next to the first assignment. The second assignment also has an 'Open' link and 'Attempts remaining: 2'.

*If you would like to save your answers in order to submit later, you should click on “save” button.

1 New Yorkers are famous for spending more time with their therapists, or 'shrinks', than with their friends. Whether that's true is open to debate, but with the arrival of speed shrinking, they'll find they have more time left for their personal life, and more cash left in their pockets as well.

2 'You only have three minutes to say your problem and get advice,' said Andu Novac, the first person I spoke to when I arrived at my first speed shrinking event, 'that's so you don't waste time going into detail.'

3 In the newest variant of a format that seems to be inspired by speed dating, participants have the opportunity to seek the advice of eight different therapists, each providing a three-minute session. Speed shrinking is the brainchild of Susan Shapiro, a professor of journalism who has also written a book on the subject. Shapiro stumbled across the idea a few years ago when she herself was looking for a new therapist, and found a way to try out several of them at minimal cost.

4 This evening's event, held in a university lecture hall, is free and has attracted a long queue of people hoping to find a quick cure for their emotional quandaries. Many of those attending are unwilling to talk about their worries to anyone but the therapists, but problems seem to run the gamut from broken relationships, to anxiety about work and money, to general depression as well as a variety of phobias. Advice tends to be succinct and practical, as suits the format.

5 'I'm really unhappy in my job,' Novac tells therapist Adrian Jones. 'I wish I'd become a painter, but now I feel stuck in this position I have at a bank.' 'Follow your dreams,' Jones tells him. 'You may end up poorer but you won't have the regret of not doing what you really want to do.' Jones's advice hardly seems original, but Novac says he is satisfied. 'I liked his style – he seemed to understand, and care,' explains Novac. 'I'm actually looking for a new therapist, and this is a great way to try out eight of them in a short time.'

6 That's actually why many therapists take part in the event, Jones tells us. 'This is a great source of new clients. And it's a good way for me to advertise my new book – I just have it on the table in front of me and refer to it during my sessions.'

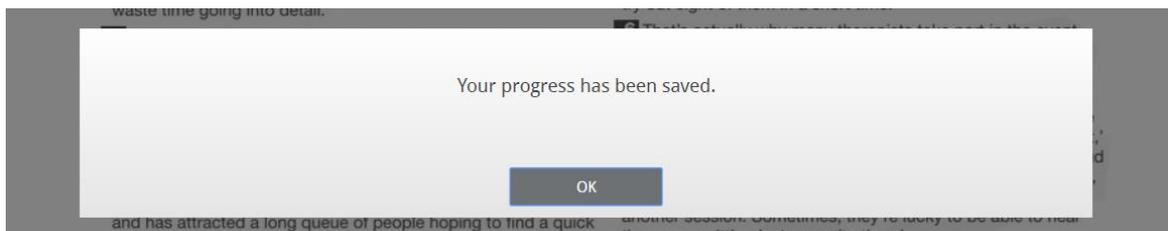
7 Some of those seeking advice aren't entirely happy with the format. 'People near me can hear what I'm telling the therapist,' remarks Donna Bersch. 'I feel self-conscious.' But with the loud buzz in the room that sometimes reaches the level of shouting, it's hard to imagine that anyone could actually eavesdrop on another session. Sometimes, they're lucky to be able to hear the person sitting just opposite them!

- It's about a service where overweight people can lose weight quickly.
- It's about a service where people can get advice from a therapist in a short time.
- It's about a service where people get help making their lives simpler.

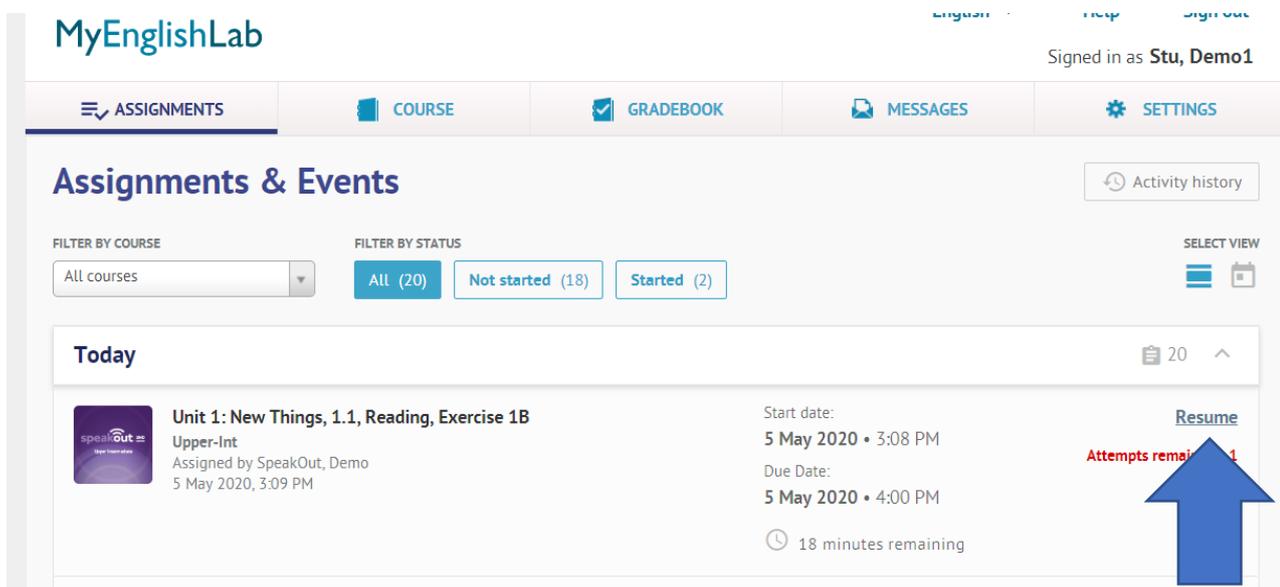
Exit Save Submit



*After you click on the “save” button, you will see the warning below. You can save your answers by clicking on this “OK” button.



*After saving your answers by clicking on the “save” button, click on “resume” on the “ASSIGNMENTS” page if you would go back to the same exercise later.



*If you would like to leave the page without saving your answers, you can click on the “exit” button.

by speed dating, participants have the opportunity to seek the advice of eight different therapists, each providing a three-minute session. Speed shrinking is the brainchild of Susan Shapiro, a professor of journalism who has also written a book on the subject. Shapiro stumbled across the idea a few years ago when she herself was looking for a new therapist, and found a way to try out several of them at minimal cost.

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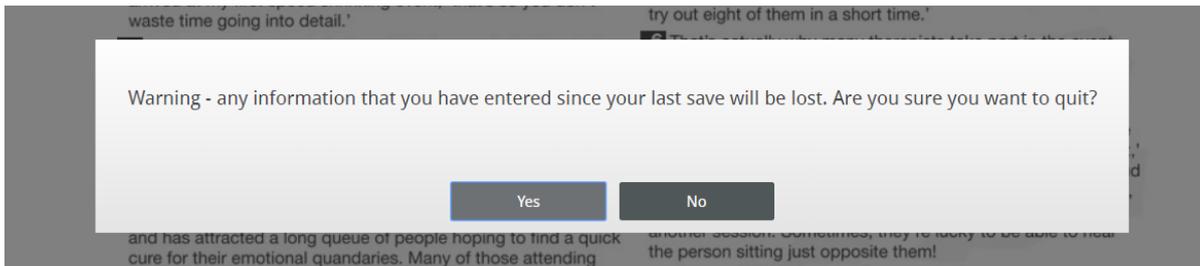
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- It's about a service where overweight people can lose weight quickly.
- It's about a service where people can get advice from a therapist in a short time.
- It's about a service where people get help making their lives simpler.



*You will see the warning below after you click on the “exit” button. Please click on “yes” in order to leave the page.



*Finally, in order to complete and submit an exercise, please click on the “submit” button.

- 1** New Yorkers are famous for spending more time with their therapists, or ‘shrinks’, than with their friends. Whether that’s true is open to debate, but with the arrival of speed shrinking, they’ll find they have more time left for their personal life, and more cash left in their pockets as well.
 - 2** ‘You only have three minutes to say your problem and get advice,’ said Andu Novac, the first person I spoke to when I arrived at my first speed shrinking event, ‘that’s so you don’t waste time going into detail.’
 - 3** In the newest variant of a format that seems to be inspired by speed dating, participants have the opportunity to seek the advice of eight different therapists, each providing a three-minute session. Speed shrinking is the brainchild of Susan Shapiro, a professor of journalism who has also written a book on the subject. Shapiro stumbled across the idea a few years ago when she herself was looking for a new therapist, and found a way to try out several of them at minimal cost.
 - 4** This evening’s event, held in a university lecture hall, is free and has attracted a long queue of people hoping to find a quick cure for their emotional quandaries. Many of those attending are unwilling to talk about their worries to anyone but the therapists, but problems seem to run the gamut from broken relationships, to anxiety about work and money, to general depression as well as a variety of phobias. Advice tends to be succinct and practical, as suits the format.
 - 5** ‘I’m really unhappy in my job,’ Novac tells therapist Adrian Jones. ‘I wish I’d become a painter, but now I feel stuck in this position I have at a bank.’ ‘Follow your dreams,’ Jones tells him. ‘You may end up poorer but you won’t have the regret of not doing what you really want to do.’ Jones’s advice hardly seems original, but Novac says he is satisfied. ‘I liked his style – he seemed to understand, and care,’ explains Novac. ‘I’m actually looking for a new therapist, and this is a great way to try out eight of them in a short time.’
 - 6** That’s actually why many therapists take part in the event, Jones tells us. ‘This is a great source of new clients. And it’s a good way for me to advertise my new book – I just have it on the table in front of me and refer to it during my sessions.’
 - 7** Some of those seeking advice aren’t entirely happy with the format. ‘People near me can hear what I’m telling the therapist,’ remarks Donna Bersch. ‘I feel self-conscious.’ But with the loud buzz in the room that sometimes reaches the level of shouting, it’s hard to imagine that anyone could actually eavesdrop on another session. Sometimes, they’re lucky to be able to hear the person sitting just opposite them!
- It’s about a service where overweight people can lose weight quickly.
 - It’s about a service where people can get advice from a therapist in a short time.
 - It’s about a service where people get help making their lives simpler.



***As long as you do not click on the “submit” button, your exercises will not be graded even if you have saved your answers. If you do not “submit” an exercise, it means you did not answer the questions there! Please, do not forget to click on the “submit” button right after you finish doing each exercise in the system.**

*You are allowed to “submit” each exercise twice, and you may follow the number of your attempts from the “attempts remaining” part. Once you finish an exercise and submit it (after clicking on the “submit” button), you will see the “attempts remaining” part as 1.

The screenshot shows a course dashboard with the following exercises:

- Unit 1: New Things, 1.1, Reading, Exercise 1B**: Attempts remaining: 1 (circled in blue)
- Unit 1: New Things, 1.1, Reading, Exercise 1C**: Attempts remaining: 1 (circled in blue)
- Unit 1: New Things, 1.1, Reading, Exercise 1D**: Attempts remaining: 2 (circled in blue)
- Unit 1: New Things, 1.1, Vocabulary: personality, Exercise 2A**: Attempts remaining: 2 (circled in blue)

an exercise I have submitted

an exercise I have submitted

an exercise I have not submitted

an exercise I have not submitted

*If you only “save” your answers and “exit” the page without clicking on the “submit” button, or click on the “exit” button without saving your answers, the number of “attempts remaining” will not decrease!

*If you would like to turn back to the exercise that you have submitted before, click on the “try again” button either on the same page with the assignment (first picture) or on the “ASSIGNMENTS” page (second picture).

relationships, to anxiety about work and money, to general depression as well as a variety of phobias. Advice tends to be succinct and practical, as suits the format.

- It's about a service where overweight people can lose weight quickly. x
- It's about a service where people can get advice from a therapist in a short time.
- It's about a service where people get help making their lives simpler.

Exit Try again Next

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This close-up shows the 'Try again' button and the 'Attempts remaining: 1' text, both highlighted with blue arrows.

Step 4: How to complete one exercise and continue with the following ones

After you complete one of the exercises by clicking on the “submit” button, you have two choices in order to continue with the following ones.

*You can see the following exercise by clicking on the “next” button under the exercise you have submitted.

by speed dating, participants have the opportunity to seek the advice of eight different therapists, each providing a three-minute session. Speed shrinking is the brainchild of Susan Shapiro, a professor of journalism who has also written a book on the subject. Shapiro stumbled across the idea a few years ago when she herself was looking for a new therapist, and found a way to try out several of them at minimal cost.

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It's about a service where overweight people can lose weight quickly. **x**

It's about a service where people can get advice from a therapist in a short time.

It's about a service where people get help making their lives simpler.

Exit Try again **Next**



*You can click on “open” next to the following exercise’s subject on the “ASSIGNMENTS” page, where you see all the assignments.

MyEnglishLab English Help Sign out
Signed in as **Stu, Demo1**

ASSIGNMENTS COURSE GRADEBOOK MESSAGES SETTINGS

Assignments & Events

Activity history

FILTER BY COURSE: All courses

FILTER BY STATUS: All (21) Not started (21) Started (0)

SELECT VIEW: [List View] [Calendar View]

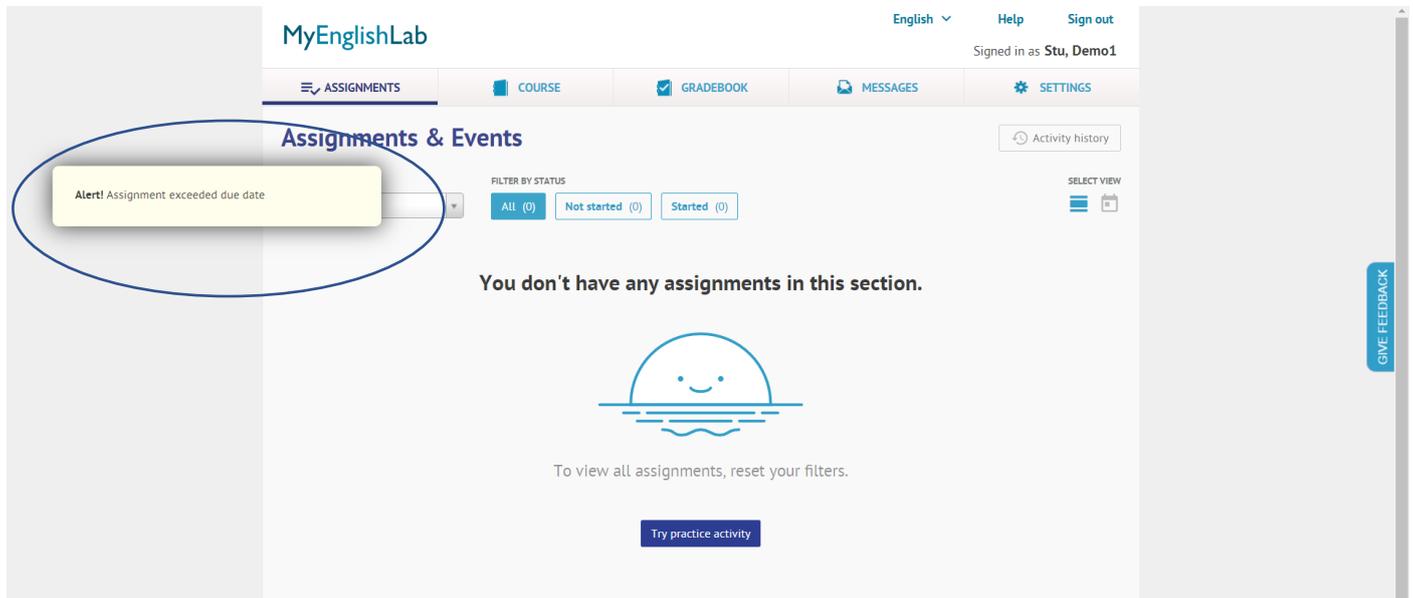
Today 21

 Unit 1: New Things, 1.1, Reading, Exercise 1A Upper-Int Assigned by SpeakOut, Demo 5 May 2020, 3:09 PM	Start date: 5 May 2020 • 3:08 PM Due Date: 5 May 2020 • 4:00 PM 49 minutes remaining	Open Attempts remaining: 2
 Unit 1: New Things, 1.1, Reading, Exercise 1B Upper-Int Assigned by SpeakOut, Demo 5 May 2020, 3:09 PM	Start date: 5 May 2020 • 3:08 PM Due Date: 5 May 2020 • 4:00 PM 49 minutes remaining	Open Attempts remaining: 2



IMPORTANT WARNINGS

1. As mentioned above, you have **2 “attempt” rights** for each exercise, it means you can **“submit” each exercise twice**.
2. All of the assignments, which will be graded, will only be open from **17:00 to 21:00**, on 8 May 2020, Friday evening. If you log in the system at **21:01**, on 8 May 2020 Friday, you will see the warning below:



This warning means, it is **impossible** to do your assignment just because you **missed the deadline**. That is why, **it is deadly important** to start doing your assignments at 17:00 on 8 May 2020 Friday to avoid unexpected problems due to the time constraints.

3. You are recommended to use the **latest version of Google Chrome** for minimum technical breakdowns. Also, Pearson Education Publishing recommends you to use computers since mobile phones and tablets might cause you to face with technical problems.
4. In case you have a technical breakdown, you are supposed to email the picture and/or screen shot which clearly shows the date and time to your own instructor. The rest of the emails having insufficient information will be disregarded. You can send such an email on 9 and 10 May 2020. **The emails exceeding 10 May 2020 Sunday 23.59 will not be taken into consideration.**
5. **Some exercises such as Reading and Listening parts are composed of more than one page. In that case, in order to submit your assignment, you should click on the “next” button and complete the exercise on the next page, too. Otherwise, it is impossible to “submit” the exercise.**

is one place water aid has yet to reach

accessing clean water through

Exit

1 of 2

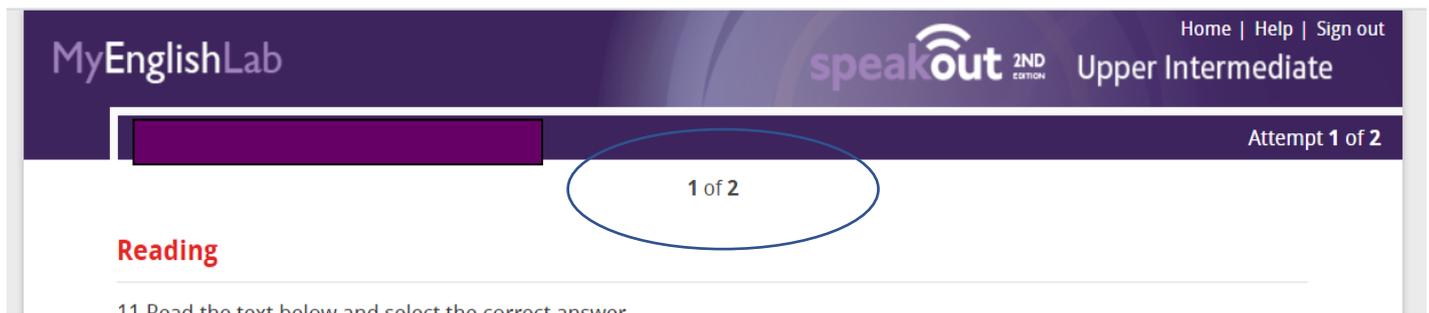
Next 

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*The system will guide you in such a case since it will not let you **“submit”** before you complete all of the pages.

*It is clear to understand that one exercise is composed of more than 1 page from the title of the exercise as “1 of 2”.



The screenshot shows the MyEnglishLab interface. At the top, there is a purple header with the MyEnglishLab logo on the left, the 'speakout 2ND EDITION' logo in the center, and 'Home | Help | Sign out' on the right. Below the header, a dark purple bar contains the text 'Attempt 1 of 2' on the right. In the center of this bar, the text '1 of 2' is circled in blue. Below the header, the word 'Reading' is written in red. Underneath, there is a small instruction: '11 Read the text below and select the correct answer.'

6. If you see “test” on the subject of an exercise on the “ASSIGNMENTS” page, you cannot “save” your answers and return to the same exercise. After you answer the tests, you may either leave the page without saving by clicking on the “exit” button or submit your answers by clicking on the “submit” button.



The screenshot shows a dark purple header with 'test' on the left and 'Attempt 1 of 2' on the right. Below the header, the text '2 of 2' is centered. At the bottom of the page, there are two buttons: 'Exit' and 'Submit'.

7. If you see “use contraction” in the instructions, **you should use contractions** (such as *I’m, he’s*). Otherwise, the system will accept your answers as **wrong**.

8. Please do your best in order to avoid spelling and punctuation errors in your assignments. Otherwise, the system will cut down your points. If a word has both American and British spellings, please use the one **in your coursebook**. The system can also cut down points from such spellings.

9. Please disregard the hints in the small boxes that you see next to your answers after you “submit” your assignment. These hints are sent automatically by the system and it may not be directly related to your mistake. **That is why you may be misguided if you take those hints into the consideration. Please IGNORE those hints.**