

SPOKEN ASSIGNMENT STUDENT GUIDELINE

The important dates and points to consider about the spoken assignment are as follows:

1. The question sets according to the levels will be shared with the students on Microsoft Teams on 18.05.2020 at 7 pm by their class instructors. Students are expected to choose only one of these question sets and answer all the questions in it with sentences appropriate to their levels.
2. The deadline for students to record their videos and share it with their class instructors is 22.05.2020, Friday, at 7 pm. **Videos that will be sent after the deadline (that is, 22.05.2020, by 7.01 pm) will not be taken into consideration.**
3. Students are required to share their recorded performances with their class instructors as a **video. Audio recordings will not be accepted.**
4. Students can share their videos with their class instructors as a private message on the chat section of Microsoft Teams.
5. Students are required to take confirmation from their class instructors whether their videos can be played on the instructor's computer.
6. At the beginning of the video recorded for the spoken assignment, students are required to:
 - *show their student ID cards to the camera in a way that the information on it can be clearly seen
 - *say their names, surnames and student numbers
 - *and say the number of the question set they have chosen.
7. Students are required to make sure that the place where they record their videos is quiet. It should not be forgotten that any background noise can prevent the instructors from hearing the student and therefore can affect the proper assessment of the performance.
8. Students are required to speak by looking directly at the camera in order not to give the impression that they are reading from a source.
9. Students are required to speak for the time period mentioned in the question sets. Please be careful about this issue.
10. Students are required to answer all the questions in the set they have chosen. Please make sure that you answer all the questions in your video.
11. The videos that are shared with the class instructors must be one, whole video (not cut, edited, or merged) in order for the student performances to be assessed properly.