

## Announcement on Remedial (tek ders/iki ders) Examinations of SoFL 1302- English for Academic and Professional Communication

Students who will take the remedial examination must complete all the assessment tasks listed below:

1- **Statement of Purpose:** This letter must be written to apply for a **Master's degree, a scholarship, or an internship at a company/ institution**. Students must choose one of these 3 options and write an application letter between 400-500 words to apply for the position of their choice. The list of application requirements published on the institution's website must also be saved as a screenshot and submitted attached to the application letter.

2- **Individual presentation 1:** Students must prepare and record a 4-5 minute video presentation in which they talk about their **personal and educational background, the origins of their interest in engineering, their current studies and areas of interest, and finally their future plans**. The PPT (or any other presentation file type) including the presentation visuals must also be submitted along with the presentation video.

3- **Individual presentation 2:** Students must prepare and record a 6-7 minute video presentation, by choosing a topic from a list of engineering topics that will be provided by the instructor. In this presentation, students must support their ideas by **using academic resources and referring to them during the presentation**. The PPT (or any other presentation file type) including the presentation visuals must also be submitted along with the presentation video.

#### 4- **Role-play (job interview)**

1. **CV - COVER LETTER:** Students are expected to find a real engineering job advertisement in English on the internet. They are expected to write a CV and a Cover Letter (using the formats provided in the lesson booklet) to reply to the ad of their choice. They must also send a screenshot of the job ad along with the CV and the Cover Letter. (The role-play dialogues will be based on these documents.)
2. **Role play (job interview):** Based on the CV and Cover Letter they will prepare to apply for the job ad of their choice, students must prepare 2 separate job interviews, in which they will perform as **the applicant and the interviewer** respectively, with the help of a friend for the performance. These two interviews must be separately recorded using video call software and submitted to the instructor.

**The distribution of grades is as follows:**

Individual presentations	: 30 % (15 % each)
SoP (application letter)	: 40 %
Role-play (job interview)	: 30 % (CV and CLs are evaluated within the role-play assessment.)

Students who apply for the remedial exam must contact the instructor of the lesson to be informed about the **detailed rules, deadlines, required formats and useful resources to be used in preparation for each assessment task.**