

SPEAKING QUIZ – GUIDELINE FOR STUDENTS

1. The Speaking Quiz is going to take place on Microsoft Teams on the announced date.
2. The students are required to turn on their webcams during the quiz. If a student cannot turn on her/his webcam for any reason, she/he will not be accepted for the quiz.
3. Students need to make sure that they have good internet connection.
4. As the questions will be shared by screen, it is highly recommended to use your computers in order to be able to read the questions well.
5. The quiz will be held in two sessions. One is between **09:30-11:30**. The other one is between **12:30-14:30**. In order to learn your time slot, please follow the announcements on <https://ydy.yasar.edu.tr> .
6. The students will be grouped according to the number of people in a session. Please be ready in your allocated time slot.
7. Instructors will call you **one by one** on Teams. There might be some delays, so please be patient and wait until an instructor calls you. The meeting in the General Page will be locked. Please try not to send messages to your instructor unless it is an emergency.
8. Speaking Quiz performances are recorded. Students need to make sure that their exam is being recorded. If not, please remind the instructor to start the recording.
9. If you do not answer the call, you will receive another call when the other members of that session finishes. If you miss the second call, **you will not be accepted for the speaking quiz.** There will be no make-up quiz for these students.
10. If you have any technical issues preventing you from taking the exam, please take a photo of your screen with **date and time** on it and send it to the following emails **within an hour** after the exam finishes (merve.celik@yasar.edu.tr or sude.oztepe@yasar.edu.tr).

***The School of Foreign Languages reserves all rights to make changes to the exams where appropriate.**