SPEAKING QUIZ – GUIDELINE FOR STUDENTS

- 1. The Speaking Quiz is going to take place on Microsoft Teams on the announced date.
- 2. The students <u>are required</u> to open their webcams during the quiz. If the student cannot turn on their webcam for any reason, they will not be allowed to take the quiz.
- 3. Students need to make sure that they have good internet connection in the vicinity.
- 4. As the questions will be shared via screen-share, it is **highly recommended** to use personal computers in order to be able to read the questions well.
- 5. The students have to provide identification by showing their student ID card (if not available, other government issued ID cards) to their examiner.
- 6. The quiz will be held in two sessions. For all levels, the first session is between **09:30-12:00** and the second one is between **13:00-15:30**. In order to learn your time slot, please follow the announcements on https://ydy.yasar.edu.tr.
- 7. The students will be grouped according to the number of people of a session. Please be ready in your allocated time slot.
- 8. Instructors will call you one by one on Teams. There might be some delays, so please be patient and wait until an instructor calls you.
- 9. Speaking Quiz performances are recorded. Students need to make sure that their exam is being recorded. If not, please remind the instructor to start the recording.
- 10. If you do not answer the call, you will receive another call when the other members of that session finishes. If you miss the second call, **you will not be allowed to take the speaking quiz**.
- 11. If you have any technical issues preventing you from taking the exam, please take a video of your screen with **date and time** visible and send it to the following emails within an hour after the exam finishes (merve.celik@yasar.edu.tr or aysenur.ozdemir@yasar.edu.tr)
 - *The School of Foreign Languages reserves all rights to make changes to the exams where appropriate.