



YASAR UNIVERSITY

SCHOOL of FOREIGN LANGUAGES

ENGLISH for ACADEMIC PURPOSES II (SoFL 1102)

2022-2023 SPRING SYLLABUS (S)

Course Code : SoFL 1102

Course Title : English for Academic Purposes II

Course Material : **1102 Booklet / In house materials – UniStore AND/ OR Microsoft Teams**
Monolingual and thesaurus dictionaries

Duration : 15 weeks (4 class hours per week)

Credits : **4+0+4**

ECTS : **4**

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A) Course Description

This course is designed for freshman students who have successfully completed SoFL 1101. The course employs an integrated syllabus that addresses both academic reading processes and written and spoken products. It aims to help students acquire and practice academic skills and strategies necessary for forming arguments for and/or against academic texts and to discuss their ideas in a group environment. Coursework includes practice in reading and comprehending academic texts on a pre-determined theme, research skills, pre-writing, paraphrasing and summarising using academic texts on a pre-determined theme, writing an argumentative essay and orally discussing points of view in a group. The aim/rationale of introducing academic texts on a specific theme is to expose students to a varied selection of academic content so that they can form arguments of their own.

B) Objectives

Students who regularly attend this course will practise and improve their academic skills: reading and understanding academic texts; conducting research; analysing sources; paraphrasing; summarising; making notes and comments about the ideas or arguments that are expressed in a given material or text; writing an argumentative essay and orally discussing issues by agreeing, disagreeing or partially agreeing, supported with evidence. Upon completion of the course, students will be better able to think critically; interpret and evaluate texts; compile information from different sources; provide referencing correctly; comprehend and analyse texts with a critical eye; paraphrase/summarise; plan, organize and write an argumentative essay; and contribute in an academic way to group discussions.

C) Assessment

The course assessment includes the following:

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| 35% | of total grade | - Mid-term Exam |
| 25% | of total grade | - Group Discussion |
| 40% | of total grade | - Final Exam |

100% - Total Grade

Students will write **an argumentative essay** in the final exam (**Week 15**) to answer a question provided in the assessment. The final exam essay should comply with the academic writing criteria. Students who have plagiarized (for these purposes defined as substantially word-for-word copying of sentences/paragraphs from sources or other materials) shall receive a zero (and may fail the entire course – see below).

Students who write less than 500 words or more than 1000 words cannot score more than 60 for their final exam essay. For the avoidance of doubt, such essays are graded as normal using the rubric. For papers of under 500 words, a student will lose a substantial number of marks for content, so it is highly likely their score will be under 60 in any event and so no further action will be necessary. However, for students who have produced excellent but short essay or who have exceeded the maximum word limit of 1000, their papers should be graded normally but their overall score shall be capped at 60 (therefore, a paper of 1050 words that would score 85 using the rubric would only achieve a score of 60 because of the cap). The final exam is two hours (120 minutes) in duration.

During the final exam (**Week 15**), the use of all technological devices in class is prohibited. Students are allowed to have only a hard copy (not phone) dictionary. Source extracts for argumentative essay will be provided by the instructor. The exam has to be done in class.

Starting from the beginning of the semester, students will be provided with two academic texts on a pre-determined theme, one of which will be introduced before the mid-term to practice ways to avoid plagiarism. **In week 7**, Reading Academic Texts Critically (CM05) will be provided to students on the 2nd article and prior to that, students will be given a statement from the same article where they will have the opportunity to gain the necessary skills to practise for group discussion.

Towards the end of the term (**Week 10**), students will take part in assessed **Group Discussion** in groups of 3-4 about an academic topic for which they have prepared in advance.

During the **Midterm** week (**Week 6**), students will sit for an exam in which they will be assessed for the following skills: referencing; plagiarism; source analysis; paraphrasing; summarizing.

Students are advised to use hard copy/digital dictionaries in the mid-term exam and will be provided information about APA referencing.

D) Attendance

It is extremely important to attend classes regularly in order to complete this course successfully. Participation in this class is only possible if you attend class. **Unexcused absence of more than seventeen (17) 50-minute class sessions** will result in **immediate failure**. It is the student's responsibility to keep track of his/her absences and promptly submit the appropriate documents to excuse an absence. Please note that in the event a student misses more than 17 class hours, absence for a medical reason will only be excused if a medical report is submitted to Faculty Secretaries. Students should avoid being late to class, otherwise they will miss class activities, and announcements.

If a student is absent from class, it is his/her responsibility to find out what material was covered in that class from classmates, prior to the next class. It is the student's duty to be prepared for the following class, including the completion of any homework which may have been assigned. **A student must request the permission of the Academic Assistant Director in advance if s/he would like an excused absence from any lessons.**

Students who have a permitted reason to be absent from any examination must get permission from their Faculty and submit that permission to the School of Foreign Languages. Any student who misses one or more lesson assigned for the group discussion without a valid excuse/official permission, shall not be entitled to any make-up session.

E) Academic Honesty

Acts of **academic dishonesty** such as plagiarism, cheating, getting someone to sit for any assessments for you or taking and using someone else's work may result in the immediate **failure** of the course regardless of previously earned marks.

Course Syllabus (I)

| Week | Academic skills | Objectives | Materials | Notes |
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| <p style="text-align: center;">Week 1 January 30– February 03, 2023</p> | <p>Academic writing: (Unit 1) Thinking about your writing, Understanding simple sentence structure, Correcting run-on sentences, Writing compound sentences</p> <p>Academic writing: (Unit 2) Understanding and analysing a paragraph, Writing a topic sentence, Recognizing cohesion in a paragraph, Cohesion-using pronouns and determiners, Linking topic sentences and concluding sentences, Analysing concluding sentences, Writing a concluding sentence</p> <p>Academic writing: (Unit 4) Analysing the structure of a paragraph, Using adverbials to make a paragraph cohesive, Connecting sentences to form a paragraph, Adding details to sentences, Planning and writing a paragraph, Critical thinking-evaluating your writing</p> <p>Academic writing: Understanding academic conventions</p> | <p><u>By the end of this course students will be able to</u></p> <ul style="list-style-type: none"> *get familiar with the course objectives, assessment and the classroom code of conduct *question their writing abilities *identify sentence structure *identify simple sentences with the correct punctuation *formulate compound sentences *identify and examine a paragraph *formulate topic sentences *identify cohesion in a paragraph *relate topic and concluding sentences *examine and formulate concluding sentences *examine the structure of a paragraph *use adverbials to make paragraphs cohesive *combine sentences to form paragraphs *use details to support sentences *formulate paragraphs *evaluate a piece of their own writing *recognize key characteristics of academic writing (objective, complex, more formal structures, more referencing) and its stages | <p>Course Syllabus</p> <p>1102 Booklet</p> <p><i>(Oxford EAP/</i> Unit 1 – Knowledge Unit 2- Organization Unit 3 – Motivation Unit 4 – Nature)</p> | <p>The course syllabus and other necessary materials will be made available to students via Ms Teams and students will be informed about the objectives of the course as well as their responsibilities.</p> <p>Students recall the basics of a sentence.</p> <p>(Academic writing: (Unit 4))</p> |

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| <p>Weeks 2-3-4-5 06 – 10 February 2023 13 – 17 February 2023 20 – 24 February 2023 February 27 – March 03, 2023</p> | <p>Academic writing: Ways to avoid plagiarism (quotation, paraphrasing, summarizing)</p> | <p>*recognize different referencing systems *recognize how to use certain APA rules correctly and apply them in their paper</p> | <p>1102 Booklet</p> <p>In-house materials</p> | <p>* Students are introduced to ways to avoid plagiarism by working on the 1st academic article CM⁰¹ on the semester's theme to be utilized while covering the respective weeks' objectives.</p> <p>Students are introduced to the APA rules</p> |
| | <p>Academic writing: Referencing</p> | <p>*demonstrate an understanding of the pre-learned material</p> | | |

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| <p style="text-align: center;">Week 6 06 – 10 March 2023</p> | <p><u>MID-TERM REVISION</u></p> | <p>*recognize different referencing systems *recognize how to use certain APA rules correctly and apply them in their paper</p> <p>*demonstrate an understanding of the pre-learned material</p> | <p>1102 Booklet</p> <p>In-house materials</p> | <p><u>SAMPLE MID-TERM EXAMS</u> <u>(2 VERSIONS)</u></p> |
| | <p><u>MID-TERM EXAM</u></p> | <p>*demonstrate an understanding of the pre-learned material</p> | | <p>MID-TERM EXAM 35%</p> <p>Parts of the MID-TERM: Referencing; plagiarism; paraphrasing; summarizing, quoting</p> |

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| <p>Week 7 - 8 13 – 17 March 2023 20 – 24 March 2023</p> | <p>Reading academic texts critically:</p> <p>Using the Reading Academic Texts Critically materials to deal with the second article on the semester’s theme.</p> <p>Academic speaking: Researching</p> | <ul style="list-style-type: none"> *analyse the article using source analysis criteria (authority and validity) *find the author’s purpose and thesis *identify main ideas, details, and supporting arguments *recognize stance/evidence in a text *find studies/theories constituting the premises of any preliminary or final conclusions *discern the conclusions drawn by the author based on the premises *express stance on the thesis and main arguments *answer an open-ended question that provokes a critical response (an opinion paragraph?) <ul style="list-style-type: none"> *use the YU resource centre and the internet effectively to find relevant, authoritative, recent, valid and reliable sources for their research *identify relevant, authoritative, recent, valid and reliable sources for their research *analyse/examine the sources they have found according to their relevancy, validity, reliability *determine what to include in the group discussion using the sources they have found (<i>see the Group Discussion Evaluation Rubric</i>) | <p>1102 Booklet</p> <p>In-house materials</p> | <p>In week 7;</p> <ul style="list-style-type: none"> * Students are introduced to a critical reading material to analyse the 2nd article CM⁰⁵ and given a statement from the same article to practise for group discussion. <p>CM⁰² Introduce a statement from the 2nd article in order to practise for group discussion.</p> <p>CM⁰¹ The 2nd article will be assigned with the Reading Academic Texts Critically material CM⁰⁵.</p> <ul style="list-style-type: none"> * Students do research to prepare for the group discussion practice. * Videos of sample discussions are made available for students to watch, note down their stance for the thesis and the arguments. Then, start generating ideas for discussion. * Students are introduced the Source Analysis Form CM⁰³ *Introduce group discussion language CM⁰⁴ |
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| <p>Week 8 20 – 24 March 2023</p> | <p>Follow-up to the critical reading, group discussion based on a statement from the 2nd article: discussion language and structure.</p> <p>Academic reading/writing: Practice Material</p> <p>Academic speaking: Researching</p> | <p>*take an active part in a group discussion based on the arguments in the 2nd article and express stance using relevant discussion language</p> <p>*use the YU resource centre and the internet effectively to find relevant, authoritative, recent, valid and reliable sources for their research *identify relevant, authoritative, recent, valid and reliable sources for their research *analyse/examine the sources they have found according to their relevancy, validity, reliability</p> | <p>1102 Booklet</p> <p>In-house materials</p> | <p>*Students are assigned a question in the first session (Week 8) to get prepared for the group discussion.</p> <p>* Students are asked to find a minimum of three sources (could be from a book, a journal or an internet site, etc.) which will be used during the group discussion.</p> <p>Students should evaluate each of the sources they find by filling in the Source Analysis Form CM⁰³. Students are advised to use the form thoroughly.</p> <p>Students are asked to refer to the texts based on arguments they develop using group discussion language covered in previous weeks.</p> <p>* Students do research using the Source Analysis Form CM⁰³ and criteria. * They should make sure their Source Analysis Forms CM⁰³ are available to practice for the group discussion in Week 10.</p> <p>* Students note down their stance for the thesis and the arguments. Then, start generating ideas for discussion. * Latest the last sessions of Week 9, students submit their Source Analysis Forms CM⁰³ digitally on MS TEAMS.</p> |
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| <p style="text-align: center;">Week 9 27 – 31 March 2023</p> | <p>Academic Speaking: Practice group discussions</p> | <p>*determine what to include in the group discussion using the sources they have found (<i>see the Group Discussion Evaluation Rubric</i>)</p> <p>*utilize sources they have found for group discussions</p> <p>*express stance and refer to sources for evidence using relevant discussion language.</p> <p>*practice discussions in class prior to the assessed session</p> | <p>1102 Booklet</p> <p>In-house materials</p> <p>Students' sources</p> | <p>* Students practice discussions with the other members of the group.</p> |
| <p style="text-align: center;">Week 10 03 – 07 April 2023</p> | <p>Academic speaking: DISCUSSION</p> | <p>*take an active part in a group discussion using appropriate academic vocabulary and conventions</p> <p>*demonstrate, develop, identify, summarize, discuss, acquire, judge, and assess ideas</p> | <p>Students' sources</p> | <p style="text-align: right;">DISCUSSION 25% (groups of 3-4 people)</p> |

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| <p style="text-align: center;">Week 11 - 12</p> <p style="text-align: center;">10 –14 April 2023 17 – 21 April 2023</p> | <p>Academic writing: Introduction to argumentative essays</p> <p>Argumentative Essay Writing: brainstorming, outlining, producing an essay using sources.</p> <p>Academic writing: Utilizing sources</p> | <p>*identify the basics of argumentative essays so as to write an essay in the final exam following the assessment criteria provided (<i>See the Argumentative Essay Evaluation Rubric</i>)</p> <p>* Generate, list and eliminate ideas based on their relevancy to the topic. * Plan and structure an essay. * Eliminate sources based on their relevancy, authority, reliability, validity, and recency. * Integrate sources using paraphrasing/summarizing/quoting in accordance with academic conventions (APA guidelines).</p> | <p>1102 Booklet</p> <p>Students' sources</p> | <p>* Students are introduced to the basics of an argumentative essay (Introductory paragraph, thesis statement, and topic sentences, body paragraphs, concluding paragraph, planning an essay).</p> <p>* Students can be assigned an outline and an essay integrating academic conventions.</p> <p>Note: April 20 Ramadan Eve, April 21 Ramadan Feast Holiday</p> |
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| <p style="text-align: center;">Week 13 24 – 28 April 2023</p> | <p>Academic writing: Argumentative essays</p> | <ul style="list-style-type: none"> *generate, list and eliminate ideas based on their relevancy to the topic *plan and structure an essay *eliminate sources based on their relevancy, authority, reliability, validity, and recency *integrate sources using paraphrasing/summarizing/quoting in accordance with academic conventions (APA guidelines) | <p>1102 Booklet</p> <p>In-house materials</p> <p>Students' sources</p> | <p>* Students revise and practice argumentative essays - thesis statements, developing arguments in a body paragraph.</p> |
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| <p>Week 14 01 – 05 May 2023</p> | <p>Academic speaking: DISCUSSION MAKE-UP</p> <p>Academic writing: SAMPLE FINAL EXAM</p> | | <p>Students' sources</p> | <p>Allocated for the students who missed the discussion with an excused absence (health report) or permission from their faculties.</p> <p>***Important: Make-up Group Discussion must be held during the 2nd session of week 14, and there will be no other make-ups following that week!</p> |
| <p>Week 15 08 – 12 May 2023</p> | <p>Make-up Lessons for April 20 & 21</p> <p>FINAL EXAM</p> <p>15 – 27 May 2023</p> | <p>demonstrate an understanding of the pre-learned material</p> | | <p>FINAL EXAM 40%</p> |
| | <p>OBS Grades Entry Deadline</p> <p>30 May, 2023</p> | | | <p>The teacher will be grading the Final Exams</p> |