



YAŞAR UNIVERSITY

SCHOOL of FOREIGN LANGUAGES

ENGLISH for ACADEMIC PURPOSES I (SoFL 1101)

2023-2024 FALL COURSE SYLLABUS (S)

Course Code : SoFL 1101
Course Title : English For Academic Purposes I

Course Materials : Oxford EAP Intermediate B1+, by Edward de Chazal & Louis Rogers, 2013 Oxford University Press

In house materials (UniStore and/or Microsoft Teams)

Monolingual and thesaurus dictionaries

Duration : 15 weeks (4 class hours per week)

Credits : 4+0+4

ECTS : 4

A) Course Description

This course is designed for freshman students. The course, the first in a two-course sequence, employs a skills-based syllabus that addresses both process and product. It aims to help students acquire and practice basic academic English skills, and apply them in their academic studies. This first course provides students with the opportunity to develop their listening and note-taking skills through listening to academic lectures, and also focuses on how to give presentations in an academic context. It requires them to approach the course content from different perspectives and to speak about these in relation to what they know and, to some extent, to their own academic discipline. In addition, it provides students with appropriate academic reading texts to help them develop effective reading skills. Critical thinking skills are integrated into relevant tasks throughout the course.

B) Objectives

Students who regularly attend this course will have practiced and improved the following academic skills: listening to lectures and note-taking, giving individual presentations; reading and understanding academic texts, analysing sources and gaining research techniques. Upon completion of the course, students will be better able to improve their comprehension and note taking skills in academic lectures, demonstrate the ability to prepare and deliver academic presentations effectively and evaluate others' presentations, comprehend academic texts, and engage critically with texts they read, the lectures they listen to and the materials they use in presentations.

C) Assessment

The course assessment includes the following:

35% of total grade

- **Quiz:**

Speaking: 2 assessed presentations

(1st Assessed Presentation 15%,

2nd Assessed Presentation 20%)

35% of total grade

- **Midterm Exam:**

Listening

30% of total grade

- **Final Exam:**

Reading

100% - Total Grade

QUIZ - Speaking (weeks 2 & 4 “unassessed”, 5 & 13 “assessed”) students will deliver **4 presentations**:

The first two presentations will not be assessed but will serve as practice for students to get used to presenting and to build confidence. The first presentation, to be presented in class in week 2, is about students’ own academic experiences and aims. For the second practice presentation, students will be given a list of topics related to sequence/process and asked to choose one. Each student will record their presentation and then submit it via MS Teams or email on the day before the lesson in week 4 to be watched OR presented in class.

The last two presentations will be assessed, with the first constituting 15% and the second constituting 20% of the total overall speaking grade respectively, comprising 35% of the total course grade. The third individual presentation, describing change, will be held in week 5. For this, students will be given three topics and will be asked to choose one and prepare and deliver a presentation with the use of presentation software such as MS Power Point. At the end of the presentations, a self-evaluation form will be completed and peer feedback provided to the presenters.

The final individual presentation, in week 13, will consist of agreeing and/or disagreeing based on arguments the student develops, incorporating stance & evidence and premise & conclusion elements extracted from pre-researched sources using appropriate presentation software. At the end of the presentations, a self-evaluation form will be completed and peer feedback will be provided to the presenters.

It is the student’s responsibility to be present during the presentations. It will not be possible for a student to rearrange an unassessed presentation save in exceptional circumstances communicated in advance to the class teacher. Absenteeism from an assessed presentation will result in a zero grade unless the student has a permitted excuse (health report, permission from their faculty).

During the **MID-TERM** (week 6), students will sit for an exam in which they will be assessed for the following skills: **Listening**: note-taking, identifying main idea(s) and supporting evidence.

The **FINAL EXAM** (week 15), students will be assessed for the following skills: **Reading Skills**: reading skills covered in the syllabus.

The **QUIZ MAKE-UP** (week 14), is reserved for revision for the final for all students and a presentations make-up for the students who could not attend the assessed presentations owing to having an excused absence (health report, permission from their faculty).

Students will NOT be allowed to use dictionaries in either of the exams or during the assessed presentations.

D) Attendance

It is extremely important to attend classes regularly in order to complete this course successfully. Participation in this class is only possible if you attend class.

Unexcused absence of more than seventeen (17) 50-minute class sessions will result in **immediate failure**. It is the student's responsibility to keep track of his/her absences and promptly submit the appropriate documents to excuse an absence. Please note that in the event a student misses more than 17 class hours, absence for a medical reason will only be excused if a medical report is submitted to Faculty Secretaries. Students should avoid being late to class, otherwise they will miss class activities, and announcements.

If a student is absent from class, it is his/her responsibility to find out what material was covered in that class from classmates, prior to the next class. It is the student's duty to be prepared for the following class, including the completion of any homework which may have been assigned. **A student must request the permission of the Academic Assistant Director in advance if s/he would like an excused absence from any lessons.**

Students who have a permitted reason to be absent from any examination must get permission from their Faculty and submit that permission to the School of Foreign Languages.

E) Academic Honesty

Acts of **academic dishonesty** such as plagiarism, cheating and using the slides of a presentation from someone else or from the internet, may result in the **failure** of the course regardless of their previously earned marks.

Course Syllabus (I)

Week	Academic skills	Objectives	Materials	Notes and suggested assignments
Week 1 02-06 October 2023	<p>Academic reading: Syllabus Understanding the course objectives and the classroom code of conduct;</p> <p>Academic listening: (Unit 1A) Understanding introductions/main ideas in a presentation; Identifying word class; Recognizing phrases for signposting a presentation;</p> <p>Academic speaking: (Unit 1B) Learning about “How to prepare/deliver a presentation?”; EC1</p> <p>Preparing personal information; Understanding a short presentation; Evaluating a presentation;</p>	<p>By the end of this course students will be able to</p> <hr/> <p>*get familiar with the course objectives and the classroom code of conduct</p> <p>*recognize the introductions and main ideas while listening to a presentation *recognize word class in main ideas *recognize signposting in a presentation</p> <p>*recognize the structural steps/techniques to be used in a presentation</p> <p>*write brief notes with regard to personal information by using past simple and present perfect tenses *identify a presentation by completing notes and recognizing the language *evaluate a presentation by using a checklist</p>	<p>Course Syllabus Assessment Chart</p> <p><i>Oxford EAP/</i> Unit 1 – Knowledge</p> <p>In-house materials</p>	<p>Students are distributed with the course syllabus and informed about the objectives of the course as well as their responsibilities.</p> <p>Students are introduced to Microsoft Teams and informed how to enrol in their classes</p> <p>Students are assigned to prepare a 2-minute presentation in week 2 about their academic experiences and aims. (Unit 1, Pg. 011, Task 5)</p>

Week 2 09-13 October 2023	Academic speaking: Presentation Presenting information about your academic experience and aims;	*present on a given topic by using relevant tenses and signposting language		In-class PRESENTATION
	Academic listening: (Unit 2A) Understanding the introduction to a lecture; Taking notes on key information;	*identify the features of an introduction of a lecture and take notes on key information	<i>Oxford EAP/</i> Unit 2- Organization	
	Academic listening: (Unit 3A) Understanding the main points of a lecture; Understanding the organization of a lecture; Taking notes on key information; Taking detailed notes on explanations and examples; Recognizing signposting language	*identify the main points and organization of a lecture *take notes on key information and detailed notes on explanations and examples by completing the missing information *identify phrases for signposting a lecture that gives an overview	Unit 3 – Motivation In-house materials	

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<p style="text-align: center;">Week 3 16 - 20 October 2023</p>	<p>Academic listening: (Unit 5A) Thinking about note-taking styles; Identifying positions within a debate; Identifying supporting arguments; Using past tenses to refer to research findings</p> <p>Academic speaking: (Unit 5B) Taking notes on key information; Using reporting verbs to refer to points in a presentation; *Preparing for a presentation to support an opinion</p>	<p>*recognize different note-taking styles *recognize different positions and supporting arguments in a debate by completing a chart *recognize and use relevant tenses to report findings</p> <p>*take notes on a video of a student presentation *identify and use reporting verbs to refer to points in a presentation *present using given academic language to support an opinion by referring to a written source</p>	<p><i>Oxford EAP/</i> Unit 5 – Power</p> <p>In-house materials</p>	<p>Students are given a list of topics of sequence/process CM³ (pls find in the drive) and assigned to choose one to record a presentation and send it to Microsoft Teams OR present in class in <u>week 4</u>. (Optionally, it can be done in <u>week 3</u> depending on your pacing.) (Academic language: signposting language: Giving an overview, sequencing Unit 3 pg.036)</p>
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<p>Week 4 23 – 27 October 2023</p>	<p>Academic listening: Presentation</p>	<p>*recognise do's and don'ts of a presentation based on the feedback given by the instructor on students' recordings</p>		<p>Recordings OR Live Presentations</p>
	<p>Academic speaking: (Unit 4B) Taking notes on the main points of a presentation; Taking notes on numerical information; Presenting numbers; Recognizing and using signposting language</p>	<p>*take notes on the main points of a presentation under the given headings *take notes on numerical information to complete a table *practice presenting numerical information *identify signposting language and use it in a presentation of a given graph</p>	<p><i>Oxford EAP/</i> Unit 4 – Nature In-house materials</p>	<p>In the first session of week 4, students are assigned a topic to be presented during class time in week 5 describing change. CM⁴ They will be given three options and asked to choose one:</p> <ol style="list-style-type: none"> 1. 2. 3. <p>They are asked to discuss the reasons why the change is happening AND the results (problems/effects) associated with the change.</p>

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<p>Week 5 30 October – 03 November 2023</p>	<p>Academic speaking: (Unit 4) Giving a short, individual presentation that describes change; Providing peer feedback</p>	<p>*present individually on a given topic by using signposting language and referring to numerical information *evaluate others' presentations using a checklist</p>	<p><i>Oxford EAP/</i> Unit 4 – Nature In-house materials</p>	<p>QUIZ: INDIVIDUAL PRESENTATION 15%</p>
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<p>Week 6 06 – 10 November 2023</p>	<p><u>MID-TERM REVISION</u></p> <p>MID-TERM EXAM</p>	<p><u>SAMPLE MID-TERM EXAM</u> (2 versions)</p> <p>MID-TERM EXAM 35%</p> <p>Parts of the MID-TERM: <i>Academic listening:</i> finding main idea and supporting evidence, taking notes</p>
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<p>Week 7 13 – 17 November 2023</p>	<p>Academic reading: (Unit 4C) Identifying the main ideas in a text; Identifying and evaluating supporting evidence;</p>	<p>*recognize the main ideas in a text by matching them with the corresponding paragraphs *recognize and evaluate supporting evidence in a text that is both <i>for</i> and <i>against</i> a given statement</p>	<p><i>Oxford EAP/</i> Unit 4 – Nature</p>	
	<p>Academic reading: (Unit 3C) Predicting the main purpose of a text; Understanding main ideas; Responding to the ideas in a text Identifying definitions, explanations, and examples</p>	<p>*Identify the purpose, main ideas, cohesive language definitions, explanations and examples of a text *to identify stance and express agreement/ disagreement</p>	<p><i>Oxford EAP/</i> Unit 3- Motivation</p>	

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<p>Week 8 20 – 24 November 2023 Week 9 27 November – 01 December 2023</p>	<p>Academic reading: (Unit 6C) Analyzing essay titles; Understanding a longer source text; Identifying author stance on the main ideas; EC² Identifying details in a text to support an argument; Identifying the purpose of the text; Assessing the validity of the source;</p> <p>Academic reading: *CM⁹ (pls find in the drive)</p> <p>Identifying specific ideas in a text; Assessing the reliability of the source; Identifying the purpose of the text; Identifying the intended audience;</p>	<p>*examine titles in order to predict the content of a text *identify and match summaries of the paragraphs in a text *identify the author stance and evidence used to support it *identify details and examples from sources to support an argument * distinguish between fact and opinion *recognize the quality of the sources *make evidence based predictions about why a topic is being written about</p> <p>*distinguish between fact and opinion *identify bias *recognize the context of the text (author, origin, cultural context, socio-political context etc...) *make evidence based predictions about why a topic is being written about</p>	<p><i>Oxford EAP/</i> Unit 6 – Growth,</p> <p>In-house materials</p>	
<p>Week 10 04 – 08 December 2023</p>	<p>Academic reading: (Unit 10C) Identifying the main arguments in a longer text; Understanding and using evaluative adjectives; Identifying premise and conclusion in an argument; EC³ Evaluating the strength of premises and conclusions Evaluating the arguments in a text</p>	<p>*recognize main arguments in a text *recognize and use evaluative language *recognize the premise and conclusion in sentences *evaluate premise and conclusion in an argument *reflect on the arguments in the text and express agreement/ disagreement</p>	<p><i>Oxford EAP/</i> Unit 10 – Crime</p> <p>In-house materials</p>	

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<p>Week 11 11 – 15 December 2023</p>	<p>Academic speaking: (Unit 6B) Referring to the main ideas in a text; Using phrases to refer to points in a source; *Reading to prepare for a presentation to offer and respond to opinions</p>	<p>*refer and respond to points of view in a seminar discussion *recognize and use phrases that refer to points in a source, *present using given academic language to offer and respond to opinions</p>	<p><i>Oxford EAP/</i> Unit 6 – Growth</p>	<p><u>In week 11,</u> *Students are assigned to prepare an individual presentation either by agreeing and/or disagreeing with one of the following statements CM6:</p> <ol style="list-style-type: none"> 1. 2. 3. <p>Students <u>are asked to refer to the texts</u> based on arguments they develop incorporating stance & evidence and premise & conclusion elements extracted from pre-researched sources using the reaction language covered (<i>due week 13</i>).</p>
	<p>Academic speaking: (Unit 8B) *Using a text to support an opinion; Using language for checking understanding; Referring to other people’s ideas</p>	<p>*use a text to support an opinion, *recognize the use of given academic language, *use given academic language for checking understanding by completing notes, *identify phrases that are used to refer to others’ ideas</p>	<p><i>Oxford EAP/</i> Unit 8 – Innovation</p> <p>In-house materials</p>	

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<p style="text-align: center;">Week 12 18 – 22 December 2023</p>	<p>Academic speaking: Introducing APA rules and research techniques for presentations</p> <p>Academic speaking: Practice presentations</p>	<ul style="list-style-type: none"> *recognize what plagiarism is and ways to avoid it *practice ways to incorporate quotations into a presentation *recognize different referencing systems *recognize how to use certain APA rules correctly and apply them in their presentations *present either agreeing or disagreeing with the given statement by referring to a written source *evaluate others’ presentations using a checklist *evaluate self-performance by using a checklist 	<p style="text-align: center;">In-house materials</p>	
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<p>Week 13 25 – 29 December 2023</p>	<p>Academic speaking: Giving a short, individual presentation that uses a text to support an opinion; Providing peer feedback; Reflecting on self-performance</p>	<p>*present either agreeing or disagreeing with the given statement in a by referring to a written source *evaluate others’ presentations using a checklist *evaluate self-performance by using a checklist</p>	<p><i>Oxford EAP</i> In-house materials</p>	<p>QUIZ INDIVIDUAL PRESENTATION 20</p>
<p>Week 14 01 - 05 January 2024</p>	<p><u>FINAL REVISION</u> + QUIZ MAKE-UP</p>		<p><u>SAMPLE FINAL EXAM (2 versions)</u> + Allocated for students who missed the 1st and/or 2nd assessed presentations with an excused absence (health report) or permission from their faculties ***Important: Make-up presentations must be given during the 2nd session of week 14, and there will be no other make-ups following that week!</p>	
<p>Week 15 08 - 12 January 2024</p>	<p>FINAL EXAM To be Announced</p>	<p>demonstrate an understanding of the pre-learned material</p>	<p>FINAL EXAM 30% Parts of the final exam: <i>Academic reading</i>: Reading skills covered in the syllabus</p>	
	<p>OBS Grades Entry Deadline To be Announced</p>			<p>The teachers will be grading the Final Exams</p>

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